Present: Maddox, Sobus, Herman, Bowen, Marti, Sumner, Ziskind, Bernhardt, Venema, Doss (late), Dudley (late)

Conveyed Absence: Holloway, Dudley (will arrive late), Doss (will arrive late)

CALL TO ORDER The meeting was called to order by President Maddox at 2:15 p.m.

MINUTES OF PREVIOUS MEETING Bohn moved that the minutes of the November meeting be approved as corrected. The motion was seconded and carried.

PRESIDENT'S REPORT Maddox reported that none of the three names chosen in the Ad Selling contest had sold an ad. Maddox reported that Holloway will not be able to be at this meeting but that Maddox has been thinking of asking that one sectional rehearsal per month be made mandatory. Bowen indicated that this was a nice idea but that realistically, there are a number of individuals who have conflicts which preclude attending even once each month. All concurred that Sectional rehearsals were a good idea and should not be dropped. Options mentioned were to let each Section arrange for its best night, and to return to Sunday evenings, before, during or after regular rehearsal. Since Trinkley will be late to this meeting, Ziskind recommended that we postpone discussion until he arrives. On the topic of paying bills, Maddox indicated that we need to be prompt, and to be alert to individuals who do not bill us. Maddox indicated that the GALA Meeting will be in DC in September, 1985, and he is still looking for someone to coordinate this activity. If not, he will ask Ziskind. Maddox indicated that there will be a vacancy as Head of the Fundraising Committee after January 1, 1985. Sobus will coordinate the Capital Club at Maddox's request, but has agreed to stay on on Fundraising as Head until a replacement can be appointed (provided that this does not go on indefinitely).

FINANCE Bernhardt reported that there are eleven Chorus members in arrears, five of whom are on leave of absence. We received $300 in November for our appearance at the Eagle, and $202.76 in tips for bartending at the Exit. We also received $18 for Christmas Cards, and $910 in ticket sales. Maddox reported that the Money Market Fund had gained $128 interest, bringing the total to $16,901.50.

BUSINESS MANAGER Marti reported that he is to receive and sign the contract from First Congregational Church. There will be a 5% increase in rent and storage cost for the next year. Herman asked what the status was of speaking with the Church regarding the possibility of earlier starting time.

FUNDRAISING Sobus reported he is still receiving money for the Capital Club. The percentage of returns from the mailing was approximately 20% which is double what the average expected return would be on this type of mailing. So far, cash and pledges totals approximately $8100. Eighteen individuals indicated they could not make the function but were interested in joining and we anticipate another $1600 to $2000. There are 29 members of the Capital Club including 10 Chorus members. Membership which was set at $180 during the initial period will now be $225 minimum. The event cost us $676 with perhaps another $100 anticipated. Sobus indicated the importance of the Club was not only in the funds raised, but in the fact that it now shows a base of substantial community support, and provides a stepping stone to the next phase which would be to investigate grants. While a long term process, applying for grants is far more feasible when you can demonstrate

community support and financial stability. Sobus indicated that in the near future, Fundraising will have several activities - Wonneberger's cocktail party on December,18, and a fundraising mailing. Maddox indicated that he was been watching the hard work and success of the Fundraising Committee, especially B.J.'s effort toward the Thursday Club event. The Board concurred and applauded Sobus' fantastic efforts and success in the Fundraising area. Ziskind was also thanked for his great help in making the Capitol Club event a success.

PUBLICATIONS/PR Maddox reported that Shingler was not contacted to attend this meeting. There will be a shakedown meeting of the Holiday Concert after the Concert.

COMMUNITY LIAISON Ziskind reported that George Rogers of Baltimore had thanked us for the nameplates. The question of furnishing comp tickets to our Holiday concert was raised.

PRODUCTION Bohn reported that he has not yet found an artificial flower which is satisfactory. He would rather not spend $200 for flowers for the Holiday concert. There will be no tree, but will be some Christmas decorations and a menorah.

MUSIC ADMINISTRATION COMMITTEE No report

MUSIC DIRECTOR'S REPORT Trinkley indicated that Minneapolis wishes to borrow "Walk Him Up the Stairs." The question of permission and copyright arose. Trinkley has a letter of permission, but only for GMCW. Maddox reraised the question of making sectionals mandatory. Trinkley is against this. Maddox requested that the Music Division meet and discuss this topic.

CONCERT UPDATES - HOLIDAY CONCERT Boykin got a harpist. Harp and horn will sightread. The Church is all set, as is the recording. Herman asked what we could do to hype this event since ticket sales are sluggish, and it really does not appear to be known in the community. Herman once again felt that a sing-laong should be included on the program.

CONCERT UPDATES - MARCH CONCERT Paul Fadoul will act as producer. There will be a shakedown meeting on the Holiday concert with the producers of the next two participating.

CONCERT UPDATES - JUNE CONCERT Sobus reported there was a creative meeting on December 2. He has spoken with Larry Moore regarding arranging. Moore said he is fine after February 1, 1985. We would want him to arrange 2 or 3 pieces not later than April 1. We could probably get them by March 1 if necessary. Sobus has prepared a preliminaty budget for the June Concert. The question of a soloist such as Julia or Karen Akers with a substantial local following was raised and this area will be pursued.

JUNE CONCERT ATTIRE The question of new attire such as tuxedos for the June concert was raised. Blazers were raised as an alternative. Herman moved that the Committee on Costume be charged with investigating the cost and feasibilities of tuxedos hopefully to be gotten in time for the June concert. Sobus amends to add a time limit of the January Board meeting for the Committee's report. The amendment was accepted, and the motion seconded and carried.

DONATION TO GALA RE: ACDA GALA has sent a letter to its members requesting financial assistance in its fight with the American Choral Directors Association. ACDA has, through its executive council refused to acknowledge the performance of the NYCGMC at its meeting, and refused to publish information for a new work contest sponsored by NYCGMC. GALA wishes to buy the mailing list of ACDA and do a general mailing to its membership, to set up a booth at the ACDA meeting in Salt Lake City, and also set up a hospitality suite. The cost is approximately $2400. Maddox feels that a significant contribution should be given by the Chorus. Bowen indicated that he agrees with the purpose but feels that we should give a fair share without playing the role of "Daddy Warbucks." He moves that we give $200. Ziskind moved that we increase this to $250 by ammending Bowen's motion. Marti calls the ammendment. The vote is a tie which Maddox breaks by voting for the $250 modification. The motion was carried.

BUSINESS REPLY PERMIT Sobus indicated that we have a permit to send material but not to receive. Sobus moved that the Board authorize up to $50 to obtain a BRE permit. The motion was seconded. Sobus then ammended the motion to place $100 in an account to cover receipts. The motion was carried.

CAPITAL CLUB MONEY INVESTMENT The money given by members of the Capital Club will be put into the Money Market Fund.

TRANSFER OF MONEY TO MONEY MARKET ACCOUNT Ziskind moved to deposit 10% of our revenue automatically into the Money Market Fund tagged for Minneapolis. Herman indicated that he was somewhat unclear on this since there is no separate account. The motion was carried.

LANSBURGH ARTS CENTER Bohn reported that at present there was no available long-term space at Lansburgh's. Some discussion on cost and restriction on access was raised. Maddox requested that Ziskind, Bohn and Sabacek pursue this matter and report the specifics at the January Board meeting.

MARTIN LUTHER KING BIRTHDAY APPEARANCE We have been invited to appear in the Martin Luther King Birthday service at New York Avenue Presbyterian on January 15. Marti moved that we accept this invitation to perform subject to the availability of a conductor, and that we not respond until we ascertain this availability. The motion was seconded and carried.

JANUARY AUDITIONS Auditions will be held, and this will be announced to the membership. We will not, however, do the advertising and publicizing that we do during the summer for new members.

HONORARY MEMBERSHIPS Maddox requested that Ruth Gray, our drummer be made an honorary member. Sobus requested that Stephen Welsh, Stylist for Potomac Fever also be made an honorary member. Herman moved that this be approved. The motion was seconded and carried. These will be given at the Christmas Party.

SMALL ENSEMBLE PROPOSAL Niehus has indicated a desire to establish a barbershop quartet to perform. Maddox felt that coming to the Board at this time is premature, since there is no Music Director. The Board has no problem with the concept.

TREASURER'S REPORT Doss distributed a computer-generated handout and explained it.

ADVERTISING Dudley distributed a handout "Summary of Concert Program Ad Sales (1983 - 1984 Season)." After a discussion on the difficulty of getting many of the GMCW members motivated to sell ads, and coordination and follow-through problems, Herman moved that Dudly and any individuals he chooses be authorized to investigate the possibility of either an individual or organization being retained to pursue our advertising sales at a possible commission to be negotiated at between 10 - 15%. The motion was seconded and carried.

JUNE APPEARANCE REQUEST Discussion was deferred, and the matter was referred to Bowen in his role as Executive Producer.

JANUARY BOARD MEETING Meeting will be held at Herman's at 12 noon.

MEETING ADJOURNMENT The meeting was adjourned at 5:40 p.m.

FEDERAL CITY PERFORMING ARTS ASSOCIATION, INC.

BOARD OF DIRECTORS' MEETING
December 9, 1984

200 11th Street, SE
Washington, DC

1- Call to Order - 200pm

2- Minutes from last meeting

3- President's report - Payment of bills
Ad award results
Sectional rehearsals
Management structure
Fundraising structure in 1985
GALA Meeting in DC, September, 1985

4- Board Reports - Treasurer
Finance
Business Manager
Membership
Fundraising
Publications/PR
Community Liaison
Production
Music Administration

5- Music Director's report

6- Concert updates - Holiday
March
June

7- Proposed donation to GALA for ACDA mailer/convention

8- Business reply permit

9- Capital Club money investment

10- Proposed transfer of funds into Money Market account

11- Report on space search at Lansburgh Arts Center

12- Appearance request for January - MLK birthday

13- Appearance request for June

14- June concert attire

15- January auditions

16- Honorary memberships

17- Small Ensemble proposal

18- Other -

19- Reset time for January Board Meeting

20- Adjourn